

## HOW TO BECOME A REEMPLOYED ANNUITANT (WAE)

1. Reemployed annuitants are a valuable part of our workforce. Hiring of reemployed annuitants enables the Department of State to utilize the skills and institutional knowledge that would be otherwise lost.
  
2. The Bureau of Human Resources is pleased to announce changes that will allow you to express interest in working as a reemployed annuitant within the Global Employment Management System (GEMS) Self Service pages. This self-service process will provide additional functionality to both the application and the hiring processes. This change will be effective immediately.
  
3. The process to register is as follows:
  - \* On iNet, under Employee Resources, click on HR Portal, then GEMS Self Service.
  
  - \* The Employee Information section located under the Employee Self Service tab is divided into sections. Scroll down to the section titled: Reemployed Annuitant Global Registry.
  
  - \* A Reemployed Annuitant Global Registry link has been added that will take you to the new page titled Reemployed Annuitant Global Registry from which you can indicate if you would like to be considered to work Domestic or both Overseas and Domestic.
  
4. If a current retiree does not have system access and wishes to register, they may contact HRSC (outside the US) at 1-843-308-5539, [HRSC@state.gov](mailto:HRSC@state.gov) or a Reemployed Annuitant (REA/WAE) Bureau Coordinator for assistance.
  
5. A similar page to the new GEMS page was previously located in the Employee Profile (EP+)section. That page has been disabled and you will be redirected to the GEMS Employee Self Service page. If you had previously registered for WAE in EP+, your registration will be transferred over to the new Reemployed Annuitant Global Registry. The new location also allows employees to update this page multiple times as they progress through their employment tenure at the Department.
  
6. NOTE: Registering is not a guarantee of employment but is offered to enable you to share your potential availability.

7. Your feedback and comments are very important to us as we continue to enhance services to our customers. If you experience any problems accessing the GEMS Self Service page, please contact the HR Help Desk on (202) 663-2000 from 7:00 am - 6:00 pm Eastern Standard Time, or email [HRHelpDesk@state.gov](mailto:HRHelpDesk@state.gov).